



VISALIA CONVENTION AND VISITORS' BUREAU

DRAFT Minutes of the REGULAR MEETING
 Wednesday, May 19, 2026
 Visit Visalia • 112 E Main St

Chair: Carrie Groover		Staff: Suzanne Bianco			
Members Present: Brett Taylor Denise Taylor-Connor Walter Deissler Samantha Rummage- Mathias Rick Feder		Members Absent: Cynthia Padilla-Nowakowski Sintia Kawasaki-Yee	Present - 6 Absent – 2 Quorum – Y	Others Present: John Lollis, COV Wilhelmina Santana, Visalia Fox Theater	
TOPIC		Discussion/Recommendations		ACTION	RESPONSIBLE
	Call to Order	Chair Groover called the meeting to order at 9:04 am		Information only	Groover
	Public Comment	Introduction of Wilhelmina Santana, ED Visalia Fox Theater <i>This time is allowed for comments on subject matters pertaining to items on the agenda. Each speaker will be allowed three minutes. No action can be taken, at this time, on items mentioned in public comments.</i>		No Public Comment	
		Information			
1.	SEKI REPORT	Staff read the submitted SEKI parks report provided by Sintia Kawasaki Yee. Updates on seasonal park opening provided. Tips for the busy holiday weekend will be shared with the public.		Information Only	Kawaski-Yee
		Action Items			

1.	Approval of Meeting Minutes	R. Feder motioned to approve the April 8, 2026, meeting minutes. W. Deissler seconded the motion. Motion approved.	Approved minutes of April 8 meeting	Feder / Deissler
2.	Treasurer's Report	Board chair Groover requested financial reports be tabled until she is able review with A. Chagan and CPA to resolve changes needed with the termination of the MOU. Deissler moved to table the financials and a second was made by Taylor. Motion carried.	Approved tabling financial report to allow Chair time to resolve changes due to termination of MOU	Deissler / Taylor
3.	Board of Directors	1. Feder motioned to accept resignation of board member Anil Chagan. Taylor-Connor seconded motion. Motion approved. 2. Nomination of Wilhelmina Santana to fill position vacated by Oneto. Taylor motioned to approve the nomination with a second by Feder. Motion carried. Santana will be duly elected at the June 16 meeting.	Accepted resignation of director Chagan Approved nomination of W. Santana to Board	Feder / Taylor-Connor Taylor / Feder
4.	Lease of 112 E Main	Direct Chair Groover to enter a one-year lease of 112 E Main St, changing from month-to-month to annual lease. Approve an increase in lease payments to \$2,992 (5% over last year) for the 112 E Main office. This expense is shared equally by the VCVB and VTMD. Motion to enter one-year lease, including the payment of additional deposit, and increase in rent was motioned by Taylor with a second by Rummage-Mathias. Motion approved.	Enter one-year lease on 112 E Main, increase deposit effective June 1, 2026	Taylor / Rummage-Mathias
5.	VTMD MOU termination letter	Motion to accept letter of MOU termination from VTMD dated January 27, 2026. Motion to accept made by Feder with a second by Deissler. Motion approved.	Accept MOU Termination By VTMD	Feder / Deissler
TOPIC		Discussion/Recommendations	ACTION	RESPONSIBLE

1.	Exec Committee Update	Groover provided an update from the recent May 15 exec meeting. • VCVB no longer can provide health insurance to employees due to 2 months gap with no participating employees. Other options are being considered. The org still offers dental and vision. Discussed a potential change from current HR supplier. • Update provided on continued search for new staff (sales and admin) and ways to help broaden search.	Information Only	Groover
2.	Staff Report	Staff provided reporting on tourism efforts in April including a recap of the Wowsabout Event and Media FAM visits.	Information Only	Bianco
	Meeting Adjourned	10:29 am		Groover

The next regular meeting
Tuesday, June 16, 2026, 9:00 am – Visit Visalia Conference Room